



DEPARTMENT OF PLANETARY SCIENCES  
 LUNAR AND PLANETARY LABORATORY  
 The University of Arizona, Tucson AZ 85721

Document # \_\_\_\_\_

Transaction # \_\_\_\_\_

## Purchasing Card Order Form

Name on Pcard: \_\_\_\_\_ Vendor: \_\_\_\_\_

Ordered by: \_\_\_\_\_

Ordered for: \_\_\_\_\_

Qty	Detailed Description	Account	Object Code	Total	Sub Account / Project Code

Business Purpose:

Sales Tax \_\_\_\_\_

Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_ 5560

**Total** \_\_\_\_\_

Comments:

Itemized Receipt Attached

Tax Exempt

\_\_\_\_\_ Reconciler / Date

\_\_\_\_\_ Approver / Date