

# PARTICIPANT MANUAL

Tucson, Arizona  
May 16 – 18, 2014



**2014 SOFTBALL  
CHAMPIONSHIP**  
DIVISION I  
PRELIMINARY ROUNDS

# Contents

SECTION 1 • INTRODUCTION .....	4
SECTION 2 •NCAA MISSION STATEMENT .....	4
SECTION 3 • TOURNAMENT PERSONNEL .....	4
SECTION 4 • SCHEDULE OF EVENTS.....	5
Section 4•1 Administrative Meeting.....	5
Section 4•2 Practices.....	5
Section 4•3 Game Schedule .....	6
Section 4•4 Religions Conflict Policy.....	6
Section 4•5 Weather Policy.....	6
SECTION 5 •AWARDS – PARTICIPATION .....	7
SECTION 6 • CHAMPIONSHIP FORMAT .....	7
Section 6•1 Format/Order of Games .....	7
Section 6•2 Determination Home/Away Teams .....	8
Section 6•3 Protest Procedures .....	9
SECTION 7 • CHAMPIONSHIP OPERATIONS .....	9
Section 7•1 Banners and Artificial Noise Makers .....	9
Section 7•2 Electronic Communication .....	9
Section 7•3 Emergency/Evacuation Plan.....	9
Section 7•4 National Anthem.....	9
Section 7•5 Pregame Protocol .....	9
Section 7•6 Scouting .....	11
Section 7•7 Umpires .....	11
Section 7•8 Videotaping .....	11
SECTION 8 • COMPETITION SITE.....	12
Section 8•1 Competition Site Maps .....	12
Section 8•2 Facility Information .....	13
Section 8•3 Locker Rooms .....	14
Section 8•4 Parking .....	14
Section 8•5 Participant Entrances .....	15
Section 8•6 Practice Areas.....	15
SECTION 9 • DIRECTIONS.....	15
SECTION 10 • DRUG TESTING.....	16
Section 10•1 Athlete Notification .....	16
Section 10•2 Media Obligations .....	16
Section 10•3 Next Day Testing.....	16

Section 10•4 Participating Institution’s Notification .....	17
Section 10•5 Prolonged Test.....	17
Section 10•6 Testing Process .....	17
SECTION 11 • EQUIPMENT .....	17
Section 11•1 Balls.....	17
Section 11•2 Bats/Bat Testing.....	18
SECTION 12 • EXPENSES/REIMBURSEMENT .....	18
Section 12•1 Per Diem .....	18
Section 12•2 Travel Expense System (TES).....	18
SECTION 13 • LODGING .....	19
Section 13•1 Team Hotel(s) .....	19
Section 13•2 Spectator Hotel(s) .....	19
SECTION 14 • MEDIA SERVICES .....	20
Section 14•1 Credentials (Participant, TV and Photo) .....	20
Section 14•2 Interview Process.....	20
Section 14•3 Television .....	20
Section 14•4 Webcasting .....	20
SECTION 15 • MEDICAL .....	21
Section 15•1 Ambulance .....	21
Section 15•2 Athletic Training .....	21
Section 15•3 Championship Medical Contacts .....	21
Section 15•4 Concussion Management .....	21
Section 15•5 Hospitals and Emergency Services .....	22
Section 15•6 Physicians .....	22
Section 15•7 X-Rays.....	22
SECTION 16 • PARTICIPANT EXPECTATIONS/GUIDELINES .....	22
Section 16•1 Ethical Behavior by Coaches .....	22
Section 16•2 Misconduct/Failure to Adhere to Policies and Procedures .....	22
Section 16•3 Sportsmanship .....	23
Section 16•4 Sports Wagering .....	23
Section 16•5 Tobacco Ban .....	23
SECTION 17 • SQUAD SIZE/TRAVEL PARTY .....	24
Section 17•1 Dugout Size.....	24
Section 17•2 Squad Size/Travel Party Size .....	24
SECTION 18 • TEAM TRAVEL/TRANSPORTATION .....	24
Section 18•1 Local/Ground Transportation .....	24

Section 18•2 Short's Travel Management.....	25
SECTION 19 • TICKETS.....	27
Section 19•1 Complimentary Tickets/Pass List(s).....	27
Section 19•2 Player/Guest Tickets.....	27
Section 19•3 Prices .....	27
Section 19•4 Team Allocations.....	27
Section 19•5 Ticket Office Contact Numbers .....	27
Section 19•6 Will Call .....	28
SECTION 20 • UNIFORMS.....	28
Section 20•1 Uniform Color .....	28
Section 20•2 Logo Policy.....	28
SECTION 21 • HOST CITY INFORMATION .....	28
Section 21•1 Worship Services .....	28
Section 21•2 Dining Options.....	30
Section 21•3 Local Attractions.....	30
APPENDIX A • TRAVEL PARTY ROSTER .....	32
APPENDIX B • TIMING SHEET.....	33

## SECTION 1 • INTRODUCTION

Congratulations on advancing to the 2014 NCAA Division I Softball Championship. The information in this manual has been compiled for your convenience and to help teams prepare for the championship.

## SECTION 2 • NCAA MISSION STATEMENT

The Championships and Alliances staff strives to govern competition in a fair, safe, equitable and sportsmanlike manner so that the experience of the student-athlete is paramount. This is attained by:

**Ensuring** student-athletes' optimal experience.

**Executing** championship events reflecting appropriate quality and values to/for stakeholders – student-athletes, administrators, member institutions, coaches, fans, broadcast partners, corporate champions/partners and sport committees.

**Coordinating** all aspects of championships in an efficient, effective manner through common operating policies and practices, and using internal and external resources.

**Integrating** championships with broadcast and corporate relationships in a manner that maintains rich tradition and decorum of such events.

**Assuring** effective management of the business aspects of the operation.

**Enhancing** the assets of the NCAA and their value by collaborating with internal and external expertise to achieve heightened exposure (e.g. youth clinics, community programs, fan events, banquets, anniversaries, etc.)

## SECTION 3 • TOURNAMENT PERSONNEL

<p><b>Tournament Director</b> Suzy Mason            Work: (520) 621-6484            Cell: (520) 909-5625            Email: <a href="mailto:masons@arizona.edu">masons@arizona.edu</a></p>	<p><b>Facility Director:</b> Mike Hairgrove            Work: (520) 235-9506            Cell: (520) 235-9506            Email: <a href="mailto:hairgrov@arizona.edu">hairgrov@arizona.edu</a></p>
<p><b>Sports Information Contact:</b> Danny Martinez            Work: (520) 621-4163            Cell: (520) 409-1810            Email: <a href="mailto:danny89@email.arizona.edu">danny89@email.arizona.edu</a></p>	<p><b>Drug Testing::</b> Akanni Turner            Work: (520) 621-5692            Cell: (513) 544-7853            Email: <a href="mailto:turnerab@arizona.edu">turnerab@arizona.edu</a></p>
<p><b>Ticket Manager:</b> Darren Graessle            Work: (520) 621-1677            Fax: (520) 621-2419            Email: <a href="mailto:darreng@arizona.edu">darreng@arizona.edu</a></p>	<p><b>Marketing &amp; Promotions Director:</b> Kelsey Bacon            Work: (520) 621-2873            Cell: (423) 774-7760            Email: <a href="mailto:klbacon@email.arizona.edu">klbacon@email.arizona.edu</a></p>
<p><b>Other:</b> Assistant Ticket Manager: Diane Quesada            Work: (520) 621-4674            Fax: (520) 621-8771            Email: <a href="mailto:brucejohnston@email.arizona.edu">brucejohnston@email.arizona.edu</a></p>	<p><b>Other: Tournament Manager:</b> Brittany Meade            Work: (520) 621-0624            Cell: (520) 360-4556            Fax: (520) 626-7018            Email: <a href="mailto:brittanymeade@email.arizona.edu">brittanymeade@email.arizona.edu</a></p>

<p><b>Other:</b> Athletic Trainer: Bruce Johnston  Work: (520) 621-4674  Fax: (520) 621-8771  Email: <a href="mailto:brucejohnston@email.arizona.edu">brucejohnston@email.arizona.edu</a></p>	<p><b>Other:</b> Administrative Assistant: Monica Blancarte  Work: (520) 621-4694  Fax: (520) 626-7018  Email: <a href="mailto:mfranco@arizona.edu">mfranco@arizona.edu</a></p>
---	---

## SECTION 4 • SCHEDULE OF EVENTS

### Section 4-1 Administrative Meeting

The Coaches and Administrators Meeting will take place in Lowell-Stevens Football Facility- Sands Club, from 4:45 PM – 5:15 PM, Thursday, May 15 located on the 5<sup>th</sup> Floor.

### Section 4-2 Practices

#### Assigned Practice Times

All four teams will be allotted a 1 hour and 30 minute practice session that is to be utilized for both on the field and batting cage practice on Thursday. All practice times are assigned in accordance with first-day competition schedule.

#### **Field and Batting Cage Times**

10:00 AM – 11:30 AM	Louisiana State
11:40 AM – 1:10 PM	Louisville
1:20 PM – 2:50 PM	Boston University
3:00 PM – 4:30 PM	Arizona

#### **Meetings, Thursday, May 15**

3:30 PM – 4:00 PM	Games Committee Meeting at Fieldhouse
4:45 PM – 5:15 PM	Administrative Meeting – Lowell Stevens Football Facility - Sands Club

**NOTES:** All practices will take place at Rita Hillenbrand Memorial Softball Stadium. To schedule additional practices, please contact Suzy Mason, Tournament Director at (520) 621-4694.

**Times subject to change upon approval of NCAA Representative on Monday afternoon.**

Practices are limited to one hour and thirty minutes per team with a 10 minute transition time built in between practice times for field prep and repair.

**Practices are open to the general public and media. Representatives of other participating institution’s official traveling party may not attend.**

## Section 4-3 Game Schedule

### Friday, May 16<sup>th</sup> – Day 1

5:30 PM	Game 1-	Louisiana State (Home Team) vs. Louisville (Visiting Team)
8:00 PM	Game 2-	Arizona (Home Team) vs. Boston (Visiting Team)

### Saturday, May 17<sup>th</sup> – Day 2

1:30 PM	Game 3-	Winner Game 1 vs. Winner Game 2
4:00 PM	Game 4-	Loser Game 1 vs. Loser Game 2
6:30 PM	Game 5-	Winner Game 4 vs. Loser Game 3

### Sunday, May 18<sup>th</sup> – Day 3

1:30 PM	Game 6-	Winner Game 3 vs. Winner Game 5
4:00 PM	Game 7-	Winner Game 6 vs. Loser Game 6 (if necessary)

**Note:** Games follow in chronological order. No exceptions to game order will be permitted.

<b>In the event of inclement weather, Gittings Gym will serve as a “safe zone” for teams and administrative personnel.</b>
--

## Section 4-4 Religions Conflict Policy

**Institutional Policy.** If a participating institution has a written policy against competition on a particular day for religious reasons, it shall submit its written policy to the governing sports committee on or before September 1 of each academic year in order for it or one of its student-athletes to be excused from competing on that day. The championship schedule shall be adjusted to accommodate that institution, and such adjustment shall not require its team or an individual competitor to compete prior to the time originally scheduled.

## Section 4-5 Weather Policy

### **SEVERE WEATHER POLICY FOR TERMINATING PLAY**

The NCAA representative or designee at the site of competition should make contact with the local weather bureau and obtain a telephone number to contact the weather bureau in the event of severe weather. It is imperative that those involved in the administration of NCAA championship events adhere to the advisories and recommendations provided by the local meteorologists.

The NCAA representative or designee should confirm the existence of the host institution or facility weather policy and determine what detection services are available.

Appoint one individual to serve as a weather-safety person. This individual should use all resources available (i.e., local weather bureau, NCAA lightning safety guideline and electronic detection equipment, if available) to determine if play should be terminated.

NOTE: The facility should be cleared at six miles.

As recommended by the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports and the National Severe Storms Laboratory, consideration will be given to terminating play when the lightning is six miles away (flash-to-bang time of 30 seconds or less). This is an accepted method to determine the threat of lightning in situations where other sources (such as technology and instrumentation) are not available. (Please refer to the attached memorandum that was sent to directors of athletics at all NCAA member institutions that explains the policy. In addition, a copy of the policy guideline has been attached.)

If available, electronic detection devices shall be used as additional tools to determine the severity of the weather. However, information obtained from such devices shall not be used as the only source to terminate play.

**Lightning Safety.** Information is available on the NCAA Web site in the Sports Medicine Handbook.

## SECTION 5 • AWARDS – PARTICIPATION

Participant medallions will be given at regional and super regional sites to the non-advancing teams. Each non-advancing team will receive 20 medallions (squad size).

To order additional medallions, please go to <http://www.mtmrecognition.com/ncaa/>.

## SECTION 6 • CHAMPIONSHIP FORMAT

### Section 6-1 Format/Order of Games

**Four-Team Regionals.** The procedures outlined below shall be used in the conduct of all sixteen softball regional competitions. The regionals will be conducted for a three-day period. All regional competition should be completed no later than the Sunday prior to super regionals. [Exceptions (i.e., weather) may preclude the completion of competition by Sunday.]

If the regular game schedule is altered because of weather or unforeseen circumstances, the following guidelines may be used and teams will be informed by the NCAA representative: (1) No more than three games by any one team will be scheduled in one day; (2) If possible, games will not be scheduled to begin prior to 9 a.m. or after midnight; (3) If competition cannot be completed Sunday, the last time to start a regional championship game (i.e., Games 6 and "if" 7) to complete regional finals is the Monday immediately preceding the super regional at 11:59 p.m. (4) If play is suspended before games 6 and 7 and the regional competition ceases, see the rain delay advancement formula (page 17) outlined in this handbook. Prospective host institutions must submit recommended starting times for all games with the pre-bid materials for approval by the Women's Softball Committee.

**Regional Competitions.** The procedure listed below will be observed (games follow in chronological order - no exceptions to game order will be permitted):

- Day 1: Game 1 – Louisiana State vs. Louisville  
Game 2 – Arizona vs. Boston
- Day 2: Game 3 – Winner Game 1 vs. Winner Game 2  
Game 4 – Loser Game 1 vs. Loser Game 2  
Game 5 – Winner Game 4 vs. Loser Game 3
- Day 3: Game 6 – Winner Game 3 vs. Winner Game 5  
Game 7 – Winner Game 6 vs. Loser Game 6 (if necessary)



In all four-team regional tournaments, Game 1 and 2 will be played on the first day; Games 3, 4 and 5 will be played on the second day; Games 6 and 7 (if necessary) will be played on the third day.

**Super Regional Competition.** The procedure listed below will be observed:

Day 1: Game 1  
Day 2: Games 2 and 3 (if necessary)

In all two-team super regional tournaments, Game 1 will be played on the first day; Games 2 and 3 (if necessary) will be played on the second day. Competition should be completed no later than Sunday before the Women's College World Series. [Exceptions (i.e., weather or television) may preclude the completion of competition by Sunday.]

## **Section 6•2 Determination Home/Away Teams**

For all regional and super regional competition, the home team shall occupy the third base dugout, warm-up first and wear white uniform tops if it owns white uniform tops. The visiting team must wear a dark uniform top. The committee or its designee will resolve any conflict in the selection of uniforms. As a reminder, when teams play back-to-back games, they must be prepared to change uniforms, if necessary. By mutual agreement of the participating teams, teams playing back-to-back games may agree to stay in the same uniform color. Determination of uniform colors must be approved by the NCAA representative. Noncompliance with this policy may result in misconduct as outlined in the General Section of the Softball Championship Handbook.

**Preliminary Rounds and Finals.** The home team for the first round of regionals, super regionals and finals (four games) will be the higher-seeded team. In subsequent games, the home team shall be determined according to the following formula:

1. The games committee shall designate as home team the institution that has been home team the fewest times (regionals and finals are considered separately).
2. If two teams have been home team an equal number of times but visiting team an unequal number of times, the team that has been the visitor most often shall be designated as home team.
3. If two teams have been both home team and visiting team an equal number of times, and if the two teams previously met, the visitor in the initial game shall be the home team in the second game.
4. If games between the same teams are back to back, the home teams shall be the visitor in the previous game regardless of the number of times either team have been home or visitors.
5. If two teams have been both home team and visiting team an equal number of times, the team that was the visitor in its preceding game shall be the home team, unless both teams were the visitor in their preceding games.
6. If the preceding formula does not prevail, the higher seeded team shall have the choice of being home team or visitors.
7. When teams play back-to-back games, they must be prepared to change uniforms and dugouts, if necessary.

## Section 6-3 Protest Procedures

The protest procedures are outlined in Rule 7 of the 2014 and 2015 Rules and Interpretations book.

# SECTION 7 • CHAMPIONSHIP OPERATIONS

## Section 7-1 Banners and Artificial Noise Makers

No banners may be posted at the tournament other than the NCAA and approved media banners. Artificial noise makers, air horns, and electronic amplifiers are not permitted and shall be removed upon discovery.

**Warm-Up Tapes.** No warm-up tapes are permissible. Only band(s) and electronic scoreboard music will be used. The host institution will select and administer the music. Batter walk-up music is prohibited.

If a team does not have a band present, it may provide a tape of the institution's fight song to be played.

## Section 7-2 Electronic Communication

The policies and procedures are outlined in Rule 9 of the Softball 2014 and 2015 Rules and Interpretations book. There is neither electronic communication nor videotaping from the dugout.

## Section 7-3 Emergency/Evacuation Plan

Teams will receive specific detailed information regarding the evacuation plan at the administrative meeting. If there is any type of emergency while in the stadium, the NCAA representative and stadium officials will provide immediate instructions and will expect the full cooperation of everyone in your travel party. Team administrators will be the first line of communication provided time allows.

Please review the plan with members of your travel parties upon receipt.

## Section 7-4 National Anthem

The "Star-Spangled Banner" shall be played before each session; if there is more than one session per day, the "Star-Spangled Banner" shall be played once per day (before the first session of the day).

## Section 7-5 Pregame Protocol

The NCAA Division I Softball Committee determined that although it was the intent of the committee to provide a consistent and equitable experience for all student-athletes participating in preliminary-round competition, facilities and other circumstances do not always allow for this consistency. The committee established principles for practice and pregame warm-ups which will be followed according to facility availability.

**Practice field available:** All pregame warm-ups should take place on the practice field until the 24-minute on-field pregame protocol begins on the competition field.

**No practice field available:** If not practice field is available, pregame warm-up may take place on the competition field (time on the field must be equal for both teams playing in that game) provided both teams complete warm-ups at least 30 minutes prior to game time plus any additional time necessary for the ground crew. Twenty-four minutes prior to game time, all teams will follow the designated 24-minute pregame protocol.

Example:	Game time 2 p.m.
1-1:15 p.m.	Home conducts infield and outfield pregame warm-up (using entire competition field).
1:15-1:30 p.m.	Visiting team conducts infield and outfield pregame warm-up (using entire competition field).
1:30 p.m.	Grounds crew finalizes field preparation.
1:36 p.m.	Start 24-minute established pregame protocol (see below).

**NOTE:** For back-to-back television games there will be a minimum 45-minute window from last pitch to first pitch at preliminary rounds (24 minute at WCWS) and warm-up protocol shall be planned accordingly.

**Batting Cages.** If only one batting cage is available at the site, all teams will have equal time to its use prior to their game. The home team uses the batting cage first. The batting cage may be used while another game is in progress as long as it does not interfere with the game in progress. If two batting cages of equal quality are available, each team will use one cage each for warm-ups. (All teams have access to all equipment.)

**Pre-game Protocol:** If a practice field is available, team may warm-up on the practice field (equal amount of time for each team).

After both teams have completed use of the batting cages and warm-up areas (use of those facilities is established by the NCAA representative and tournament director), it is permissible to move *onto* the game field area for warm-up under the following conditions:

1. The preceding game has ended and both participating teams have cleared the field and *dugout* area.
2. Team equipment is stored in the *dugout* or along the outfield fence (or sideline fence in the outfield) so the grounds crew may water the entire infield area (including foul territory).
3. Warm up prior to the designated warm-up time is limited to the outfield area nearest the team's *dugout* until the grounds crew has left the field.
4. If time remains after the grounds crew has completed its work, and prior to the start of the designated warm-up time, a team may field groundballs on the dirt in foul territory or fair territory behind first or third base in the outfield.

During the 24-minute pregame protocol, each team is allowed **five** minutes for line drills and will complete line drills on the field at the same time. Home team along the baseline between third and second and the visiting team along the baseline between first and second. Outfield warm-up will take place in the respective (right or left field, leaving centerfield open as a buffer/safety zone). Balls may be batted to outfielders.

**Bullpens.** Two separate bullpen areas of comparable composition to the competition field (dirt is preferred) and distance from dugouts must be provided. Bullpens must be separated from the spectator access area.

- Pitchers: Pitchers for the upcoming game may use the bullpen area while a game is in progress only when the bullpen area is not in use by either of the participating teams (i.e., both bullpens *must* be open for this opportunity to be used and the opportunity ends if either participating team desires to use a bullpen).

## Section 7-6 Scouting

The videotaping or filming of an opponent's game is not permitted. Institutions are permitted to videotape championship competition by their teams or their individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for any commercial purposes. An institutional representative shall contact the event coordinator at the host site to arrange for camera space at that site. The host institution shall provide a comparable location for both competing teams.

## Section 7-7 Umpires

The NCAA Division I Softball Committee is responsible for the assignment of umpires to tournament sites. The NCAA Division I Softball Committee will work with the Softball Umpire Program to establish umpires at each site.

## Section 7-8 Videotaping

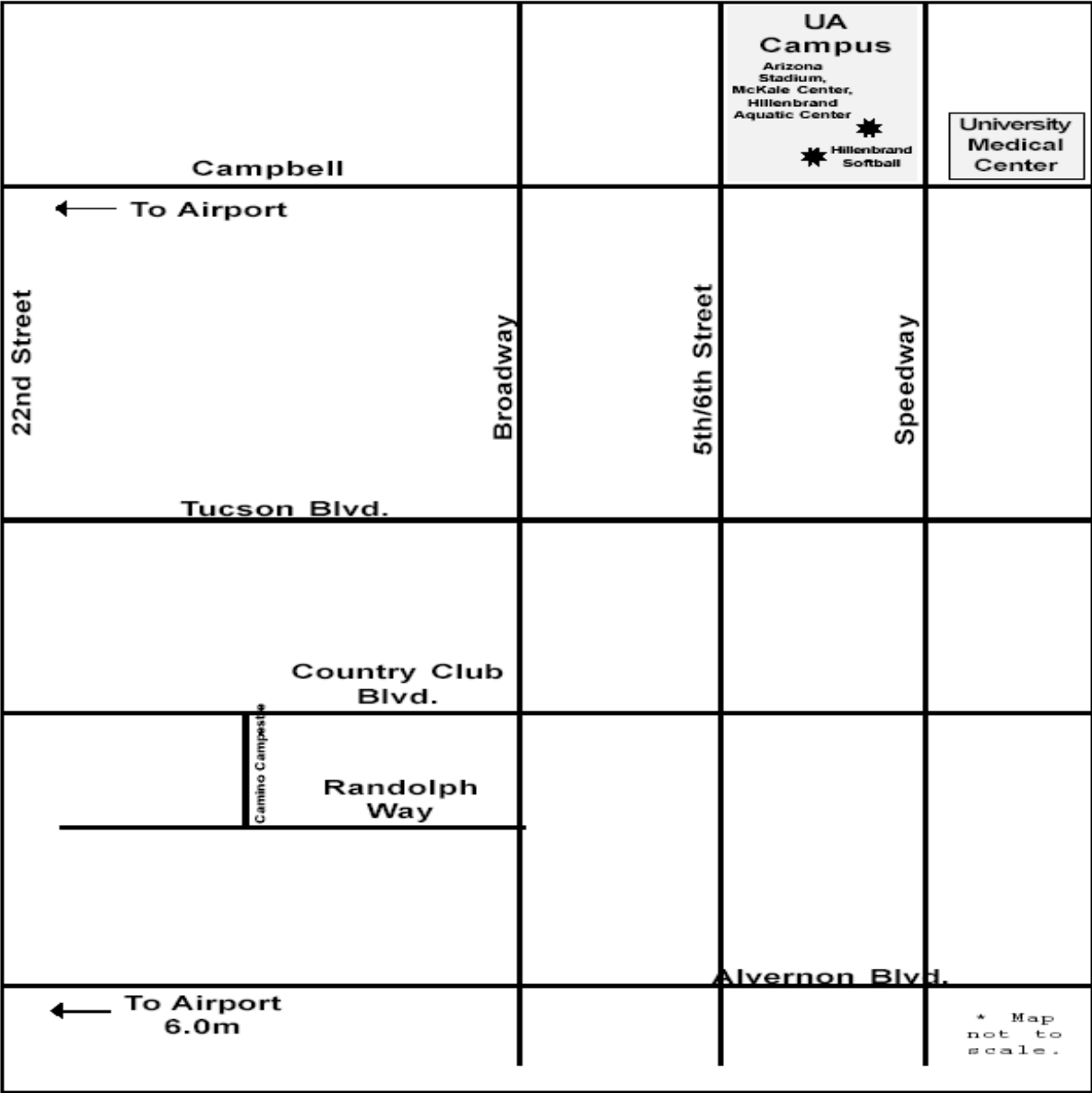
Teams may only videotape their own games. Videotaping for scouting is above (Section 7.6).

- Participating teams may videotape only games in which they are a participant, from centerfield. If centerfield is not available, the host institution will provide an area in which all teams have equal access. Teams may videotape any game at the site of competition from the video truck if the game is being broadcast. Teams, however, may not videotape and tape their own games from the video truck; they must choose one or the other.
- Recording from the dugout is PROHIBITED during NCAA postseason play. (See Rule 5.9.3 of the NCAA Softball Rules Book).
- Mounted Cameras. See A.R. 5.9.3 of the NCAA Softball Rules Book.

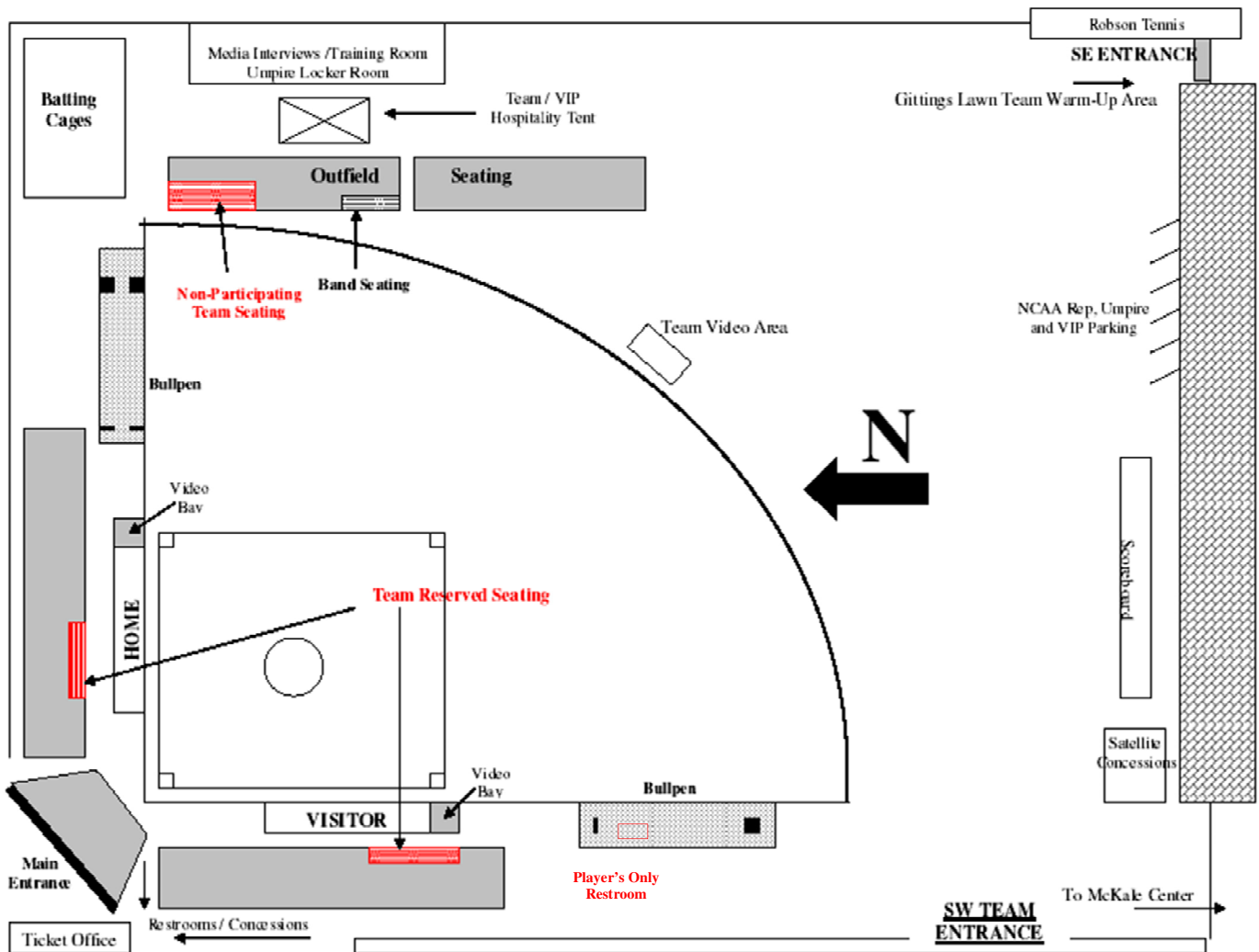
**SECTION 8 • COMPETITION SITE**

**Section 8-1 Competition Site Maps**

**UA Area Map**



# Rita Hillenbrand Stadium Map



## Section 8-2 Facility Information

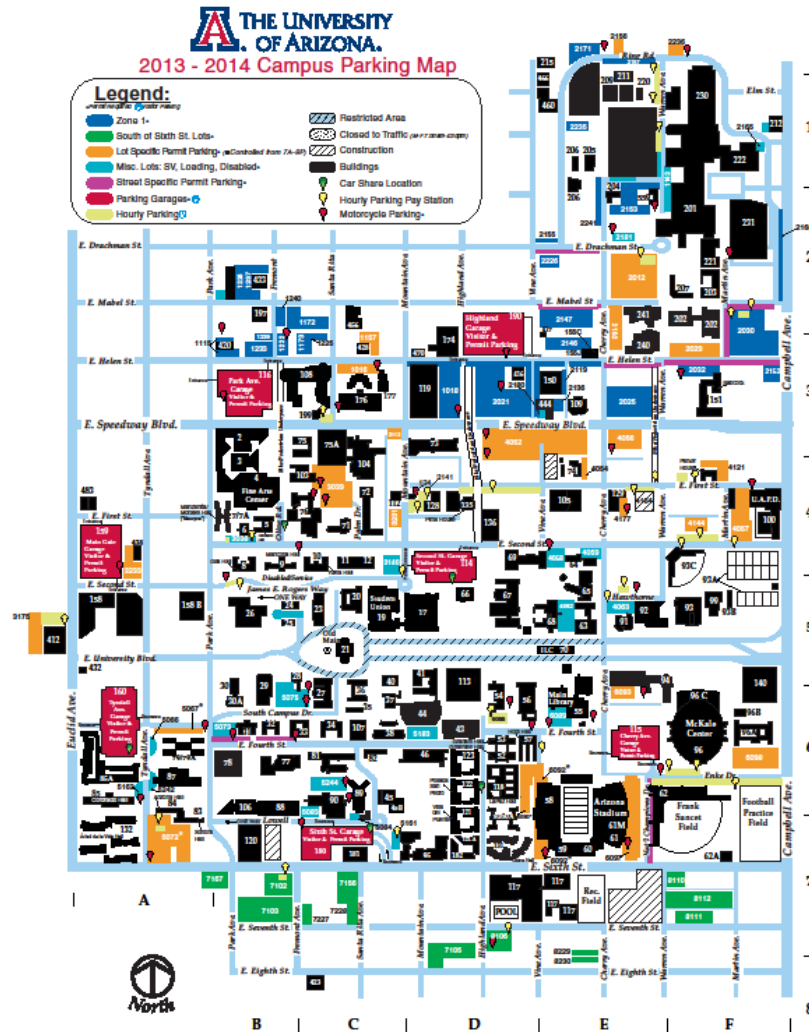
1. Outfield dimensions:
  - a. Right: 200
  - b. Center: 220
  - c. Left: 200
2. Backstop, sideline and outfield fences: Backstop is brick that is padded. Sideline is chain-link, Outfield is plywood that is padded.
3. Outfield composition: Hybrid Bermuda

4. Infield composition: Stabilizer Red
5. Concessions on site for purchase. Yes
6. Restroom on site (permanent and portable). Yes
7. Warm-up area Recreation Field adjacent to Stadium.
8. Dugouts are covered and enclosed. Yes
9. Bullpen areas: Bullpen adjacent to each dugout wall with 2 pitching areas.
10. Batting cages: Covered turf facilities adjacent to stadium – 3 Tunnels
11. Equipment provided for practice and warm-ups. Screens, mats, batting cages

### Section 8-3 Locker Rooms

No Locker Rooms immediately on site.

### Section 8-4 Parking



## Section 8-5 Participant Entrances

Gate at southwest corner (right field) of stadium at intersection of Warren Avenue and Hawthorne Street.

## Section 8-6 Practice Areas

Practice Day – Batting cages. Main Field

Game Day – Recreation field adjacent to stadium and batting cages

## SECTION 9 • DIRECTIONS

### Airport to Radisson Suites

- Head north onto Tucson Blvd.
- Turn right on Valencia Pkwy.
- Turn left Kolb
- Turn left onto Speedway
- The Radisson Suites Hotel will be located on the right a half block before Wilmot.

### Radisson Suites to Hillenbrand Stadium

- Turn right onto Speedway Blvd.
- Turn left onto Campbell Ave.
- Turn right on 2<sup>nd</sup> Street
- Left onto Warren St.
- Hillenbrand Stadium will be located on the Southeast corner of 2<sup>nd</sup> Street and Warren Avenue.

### Airport to Doubletree by Hilton Hotel:

- Head North on Tucson Blvd
- Veer left onto Benson Highway
- Turn Right onto Kino Parkway
- Turn Right onto Broadway Blvd
- Turn Right onto Alvernon Way
- Doubletree by Hilton will be on the left hand side, just South of Timrod Street

### Doubletree by Hilton Hotel to Hillenbrand Stadium:

- Turn Right on Alvernon to Broadway
- Turn Left on Broadway to Campbell
- Turn Right on Campbell and Proceed North to University Blvd (first light after intersection of Campbell and 6<sup>th</sup> Street)
- Turn left on University, proceed to "Stop Sign" and turn right onto Cherry
- Turn right on Hawthorne, Stadium is straight ahead

### Airport to Viscount Suites Hotel:

- Head north onto Tucson Blvd.
- Turn right on to E. Valencia Rd.



- Turn left onto N. Alvernon Way (becomes Golf Links Rd.)
- Turn left onto Swan Rd.
- Turn right on to Broadway Blvd.
- Viscount Suites Hotel will be on your left hand side.

**Viscount Suites Hotel to Hillenbrand Stadium:**

- Head west of Broadway Blvd.
- Turn right onto N. Campbell Ave.
- Turn left on to 2<sup>nd</sup> Street
- Turn left on to Warren St.
- Turn right onto N. Campbell Ave.
- Turn left on to 2nd St.
- Turn left onto Warren St.
- Hillenbrand Stadium will be located on the Southeast corner of 2<sup>nd</sup> Street and Warren Avenue

## **SECTION 10 • DRUG TESTING**

The NCAA is dedicated to fair and equitable competition throughout each round of championships and strongly supports the drug-testing program in order to safeguard the health and safety of the participating student-athletes.

### **Section 10-1 Athlete Notification**

**Team Championships**

Immediately after any established NCAA cool-down period, a member of the drug-testing crew will notify student-athletes selected for drug testing. Each student-athlete will be instructed to read and sign the Team Championship Student-Athlete Notification Form. The notification form will instruct the student-athlete to report to the testing room within 60 minutes, unless otherwise directed by the crew member. An institutional representative must be present in the drug testing venue.

### **Section 10-2 Media Obligations**

**Team Championships**

Each team is provided a post-game cool-down period. At the conclusion of the cool-down period, a member of the drug testing crew will notify the student-athletes who have been selected for testing. Notification may take place in the locker room (if applicable) or on the field of play. If a selected student-athlete is scheduled to participate in any postgame news conference, he/she is required to attend the news conference first. The student-athlete will be escorted to the drug testing area after all of his/her media obligations have been fulfilled.

### **Section 10-3 Next Day Testing**

**Team Championships**

If competition begins at 10 p.m. or later (local time), both teams will be given the option to defer testing until the next morning. If a team decides to test the next morning, that determination must be confirmed by the institution no later than immediately following the contest. Once testing has begun,

testing must be completed and cannot be deferred until the next morning. If deferred until the following day, the testing must begin no later than 10 a.m. (local time) at the original test site.

## **Section 10-4 Participating Institution's Notification**

### **Team Championships**

The institutional representative will be notified of drug testing no sooner than two (2) hours prior to the start of the game by the drug-testing crew chief. After the game, a member of the drug-testing crew will provide the institutional representative with the names of the selected student-athletes.

## **Section 10-5 Prolonged Test**

If the student-athlete's team must depart the championship prior to a student-athlete completing drug testing, an institutional representative must remain with the student-athlete. If the student-athlete and/or institution incur additional expenses because of the delay (e.g., hotel, transportation back to campus, etc.), the institution may request reimbursement from the NCAA.

## **Section 10-6 Testing Process**

Student-athletes are drug tested through urinalysis and must provide a specimen in view of a drug-testing collector of the same gender. The length of the collection process depends on the student-athlete's ability to provide an adequate specimen. If a student-athlete provides an adequate specimen immediately upon arriving in the drug-testing area, the entire process can be completed within 20 minutes. If the student-athlete is unable to provide an adequate specimen, he/she must remain in the drug-testing area until one is provided. There is no maximum allotted time for a student-athlete to provide an adequate specimen.

# **SECTION 11 • EQUIPMENT**

## **Section 11-1 Balls**

The Worth NC12L (.47 COR) is the official softball for the championship. Worth L.L.C. will supply balls for all championship rounds; no other softball shall be used.

Championship softballs (7 dozen per regional site; 3 dozen per super regional site) will be sent from the manufacturer directly to the attention of the tournament director. If the softballs do not arrive by 6 p.m. Eastern time, Tuesday before competition, please contact Sharon Cessna immediately at 317/917-6519 (office), 317/966-6451 (cell) or [scessna@ncaa.org](mailto:scessna@ncaa.org).

Scuff during practice – one dozen per team.

Game balls should be available two hours prior to each game for each team. Each team is asked to-scuff game balls during practice. The balls being scuffed should not be used for hitting practice. Scuffed balls should be returned to the NCAA representative prior to the teams' leaving the field.

One new game ball should be given to each team prior to the start of each game. The game ball should be returned to the umpire.

## Section 11-2 Bats/Bat Testing

Bats used in competition **MUST** appear on the NCAA Approved Softball Bat List. The bat list will be updated the second Monday of December, March, April and July at 9 a.m. Eastern time. You can access the list at [www.sup.arbitersports.com](http://www.sup.arbitersports.com). Additional lists will be posted when a manufacturer withdraws a bat model or the results of bat testing dictate assessing strikes and or removing a model.

Coaches are reminded bats are to be checked prior to every game. Please provide umpires with a current bat list and highlight the bats your team will be using during each game.

**Bat Testing.** Bat testing will be conducted daily during all NCAA Division I postseason rounds. The host will provide a WSU bat testing machine.

## SECTION 12 • EXPENSES/REIMBURSEMENT

### Section 12-1 Per Diem

Each team is limited to 20 eligible players in uniform and an official traveling party of 28, including one sports information director.

After a regional or super regional has begun, no changes may be made in a team roster for any reason. This procedure will also be followed at the finals, although the same players need not be designated for preliminary rounds and finals competition.

The number of individuals in the dugout shall not exceed 27; if the host institution provides bat handlers, 28 individuals will be permitted.

An institution that is advised it is in violation of this regulation and does not promptly conform to it automatically shall forfeit the competition. There shall be no inordinate delay of the contest to allow a competing institution to conform to the rule.

### Section 12-2 Travel Expense System (TES)

Transportation expenses will be provided for an official traveling party of 28 persons.

Reimbursable ground transportation. For team championships, if the institution is located more than 50 round trip miles from the site of competition or the departure airport, or if the arrival airport is located more than 50 round trip miles from the site of competition, the institution is eligible for reimbursement of ground transportation costs. The NCAA will not reimburse actual costs for ground transportation. Instead, a flat rate will be given to all eligible institutions. This amount may vary by championship, so please refer to the NCAA travel policies for specific details. The travel policies can be found at: <http://www.ncaa.org/championships/travel/championships-travel-information>

## SECTION 13 • LODGING

### Section 13-1 Team Hotel(s)

#### **Louisiana State**

#### **Radisson Suites Tucson**

6555 E. Speedway Blvd  
(520) 721-7100  
Tara Lundgren Contact  
FAX (520) 886-7968

#### **Louisville**

#### **Doubletree by Hilton Hotel**

445 S. Alvernon Way  
(520) 323-5209  
CELL (520) 235-9990 - Tom Lewis Contact  
FAX (520) 323-5223

#### **Boston**

#### **Viscount Suites Hotel**

4855 East Broadway  
(520)-745-6500  
Laura Turnbeaugh Contact  
FAX (520) 790-5114

### Section 13-2 Spectator Hotel(s)

#### **La Quinta Tucson Reid Park**

102 N. Alvernon Way  
(520) 795-0330

#### **Sheraton Tucson Hotel & Suites**

5151 E Grant Road  
(520) 323-6262

#### **Lodge on the Desert**

306 N Alvernon Way  
Tucson, AZ 85711  
(520) 320-2000

#### **Hilton Tucson East**

7600 East Broadway  
Tucson, AZ 85710  
(520) 721-5600

## SECTION 14 • MEDIA SERVICES

### Section 14-1 Credentials (Participant, TV and Photo)

TV and Photo Passes may be obtained by calling Danny Martinez, in our Communication Services Office at (520) 621-4163.

Participant credentials will be passed out at the Administrative Meeting.

### Section 14-2 Interview Process

After each game, locker/team rooms will be open to the media for 15 minutes after the conclusion of the scheduled 10-minute cooling-off period. The timing of the cooling-off period begins when the coach enters the locker room after the game.

**Postgame.** A 10-minute cooling-off period is scheduled to allow a coach to meet with the student-athletes in the locker/team room after the game. This period begins when the coach enters the locker room after the game. Following the conclusion of the cooling-off period there will be a press conference for each team. The winning team will attend the press conference first, followed by the non-winning team.

Coaches must report to the media room for postgame press conferences immediately following the cooling-off period. No coach may delay a press conference with the covering media to conduct an interview with a single newspaper, radio, or television entity except to conduct a short interview with the rights-holding television broadcaster. After completing the scheduled press conference with the media covering the championship, coaches and student-athletes may participate in one-on-one interviews.

Each coach will participate in the postgame press conference with up to three student-athletes from each team. Media will be polled in the final minutes of the game for their choices of players to participate in the press conference. The names of the selected student-athletes will be communicated to the institution's sports information director. If a student-athlete is requested, she **MUST** attend the postgame press conference.

### Section 14-3 Television

Please refer to the NCAA Broadcast Manual policies and guidelines: <http://www.ncaa.com/media>.

### Section 14-4 Webcasting

Games will be webcasted during championship. The web address is [arizonawildcats.com](http://arizonawildcats.com)

## SECTION 15 • MEDICAL

### Section 15-1 Ambulance

Ambulance/paramedics will be on site located near the main entrance. A physician will also be present at each of the games.

### Section 15-2 Athletic Training

Certified athletic trainer(s) shall be available in the athletic training facility and assist the participating institutions' sports medicine staff. Certified athletic trainer(s) shall be on site for each scheduled practice or contest. Physician(s) will be on-call or on site for all practice and game days, depending on the sport. When applicable, the host institutions shall provide specialty physicians (e.g., dermatologists, orthopedic, ophthalmologist), dentist, x-ray technicians, emergency medical technicians (EMTs) or licensed massage therapists.

### Section 15-3 Championship Medical Contacts

**Dr. Donald Porter**  
University of Arizona Team Physician  
(520) 621-2724

**Bruce Johnston**  
Athletic Training Services Coordinator  
(520) 621-4674  
[brucejohnston@email.arizona.edu](mailto:brucejohnston@email.arizona.edu)

### Section 15-4 Concussion Management

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; medical clearance for return to athletics activity will be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details please refer to the "NCAA Sports Medicine Handbook Guideline on Concussions."

## Section 15.5 Hospitals and Emergency Services

The closest hospital is University Medical Center located on The University of Arizona campus.

**University Medical Center (UMC)**  
1501 N. Campbell Avenue  
(520) 694-0111

University Medical Center is located approximately ½ mile North from Hillenbrand Softball Stadium.

### Directions:

From Hillenbrand Softball Stadium to University Medical Center - Proceed North on Campbell Avenue past Speedway Blvd. The hospital is located four blocks north of the intersection of Speedway and Campbell Avenue on the left hand side of the street.

From Local Streets to University Medical Center - Take Broadway heading West to Campbell Avenue. At Campbell turn right. Head North, four blocks north of the intersection of Speedway and Campbell is the hospital.

## Section 15.6 Physicians

Medical Services will be coordinated by University of Arizona, Team Physician, Dr. Donald Porter at (520) 621-2724. Athletic Training Services will be coordinated by Bruce Johnston, at (520) 621-4674. Please contact Bruce if you have any special requests.

## Section 15.7 X-Rays

Facilities for x-rays of extremities are available in the Training Room in McKale Center. The need for all other x-rays will be directed to the Campus Health Facility or University Medical Center.

# SECTION 16 • PARTICIPANT EXPECTATIONS/GUIDELINES

## Section 16.1 Ethical Behavior by Coaches

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. Thus, it is imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

## Section 16.2 Misconduct/Failure to Adhere to Policies and Procedures

**Misconduct.** Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics. Each games

committee shall hold an administrative meeting with the coaches of participating institutions to review and explain the policies related to misconduct.

**Failure to Adhere to Policies and Procedures.** A governing sports committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing championships administration.

### **Section 16-3 Sportsmanship**

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

### **Section 16-4 Sports Wagering**

The NCAA defines sports wagering as putting something at risk- such as an entry fee or a wager- with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

### **Section 16-5 Tobacco Ban**

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) will be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition will be disqualified for the remainder of that practice or competition.

**Rule 13.9** of the Softball 2014 and 2015 Rules and Interpretations book is also enforced during all rounds of the championship.



## SECTION 17 • SQUAD SIZE/TRAVEL PARTY

### Section 17•1 Dugout Size

The number of personnel permitted in the dugouts during postseason competition is 30. In addition, one (1) media credential for the sports information director and two (2) all-access credentials for institutional administrators will also be provided (total of 33 credentials). Only the 33 credentialed personnel will be permitted in credentialed required areas (e.g. team warm-up areas, locker/team rooms, etc.). The squad size and official travel party will remain at 20 and 28 respectively.

### Section 17•2 Squad Size/Travel Party Size

Each team is limited to 20 eligible players in uniform and an official traveling party of 28, including one sports information director.

After a regional or super regional has begun, no changes may be made in a team roster for any reason. This procedure also will be followed at the finals, although the same players need not be designated for preliminary rounds and finals competition.

An institution that is advised it is in violation of this regulation and does not promptly conform to it automatically shall forfeit the competition. There will be no inordinate delay of the contest to allow a competing institution to conform to the rule.

## SECTION 18 • TEAM TRAVEL/TRANSPORTATION

### Section 18•1 Local/Ground Transportation

#### Charter Buses.

Mountain View Tours	(520) 292-1183 or 1-800-3417406
Arizona Coach Tours	(520) 760-4000
Ryan's Express	(520) 742-3414
Grayline of Tucson	(520) 622-8811
Arrow Stage Lines	(520) 544-0029

#### Local Rental Vehicles/ Airport Rental Vehicles.

Company	Airport Number	National Number
Avis	(520) 294-1494	(800) 831-2847
Alamo	(520) 573-4740	(888) 426-3299
Budget	(520) 889-8800	(800) 527-0700
Enterprise	(520) 573-5250	(800) 736-8222

Hertz	(520) 573-5200	(800) 654-3131
National	(520) 573-8050	(888) 868-6204

## Section 18-2 Short's Travel Management

The participating institution shall be completely responsible for making its own travel reservations in accordance with the following:

The NCAA's official travel agency for the tournament is Short's Travel Management, which can be reached at 866/655-9215. Institutions can also enter travel manifest and other travel party information through the travel portal at [www.Shortstravel.com/ncaachamps](http://www.Shortstravel.com/ncaachamps).

The NCAA has adopted the following policies with respect to the travel and expenses incurred by the competing institution:

1. **Air Transportation.** Participating institutions shall be required to make all air travel arrangements with the official travel agency for the approved travel party. The NCAA will pay the agency directly for such costs. Institutions who fail to use the official agency will not receive reimbursement for their travel. When reasonable commercial space for air travel is not available, chartered flights may be offered to the traveling institution. In this case, the cost of the chartered flight will be fully paid for by the NCAA, for the official traveling party. If reasonable commercial space is available but the institution chooses to travel by charter, the NCAA will only cover the cost of the commercial flight. The institution will be responsible for any additional cost for their chartered flight and will be billed by the official travel agency. In addition, the institution may choose to take additional travelers over the allowable travel party size. The cost for additional travelers must be paid by the institution. All charter arrangements must be made through the official travel agency. The NCAA travel department is responsible for making the determination of what should be considered reasonable options for the official traveling party.

The NCAA will reimburse fees for checked baggage charged by commercial airlines. While we encourage you to take as few bags as necessary, a maximum of two bags per person will be reimbursed. Fees for oversized or overweight bags will not be reimbursed.

The NCAA will not reimburse fees charged by the airlines to pre-assign seats, choose premium seats, or receive priority check-in.

2. **Hub Rule.** If an institution is eligible to use air transportation to the site of the tournament game, and there is a major airport located within 150 miles of the tournament site, then the participating institution is required to fly into/out of that airport and utilize ground transport to and from the site of competition. This also applies if the originating airport is located within 150 miles of the participating institution's campus. This policy only applies when airfare is less expensive from the more distant airport. The NCAA travel staff may increase this mileage limit if circumstances warrant.
3. **Ground Transportation.** Teams located within the designated mileage limit of the competition site are required to travel via ground transportation. Mileage reimbursement is calculated using the mileage calculator available through the online reimbursement system.

Local transportation is not reimbursable by the NCAA and must be paid by the institution. Transportation between the team's hotel and the competition or practice site is considered local transportation. Please see the NCAA travel policies for the applicable mileage limits.

For individual-team sports, when teams are required to travel by ground transportation to the site of competition or are eligible for reimbursement at the site, reimbursement will be provided at a rate of 50 cents per mile, per participant, not the actual cost of ground transportation.

For team sports, when teams are required to travel by ground transportation to the site of competition or are eligible for reimbursement at the site, bus transportation will be provided through the NCAA charter bus transportation program.

### **Charter Bus Transportation Program**

Participating institutions shall be required to make all ground transportation arrangements with the official NCAA provider, GO Ground Options. The NCAA will pay for the services directly. Institutions will not have to seek reimbursement for the ground transportation costs that are reimbursable under the NCAA travel policy. For the charter bus costs that are not covered by the NCAA travel policy, an institution will have the option, at its own expense, to use the charter bus services contracted by GO Ground. Institutions will be required to pay for those services at the time the reservations are made with GO Ground.

The NCAA will pay the actual costs for charter buses. The number of buses paid for is determined by the travel party size for each sport. Per the transportation policies, the NCAA will reimburse the following:

**Teams that are required to drive to the site of competition:** The NCAA will pay the actual costs of the bus for the round trip from campus to the site of competition, including all days at the site.

**Teams that fly to the site of competition:** If campus is 25 miles or more from the departure airport, the NCAA will pay the cost of the airport transfers, both on departure and on return.

If the arrival airport is 25 miles or more from the site of competition, the NCAA will pay the cost of the bus for the day the team arrives and the day the team departs. Any days in between are considered local transportation and are at the expense of the institution.

If either of the legs described above are less than 25 miles, no costs will be paid by the NCAA since local transportation is at the cost of the institution.

Institutions can contact GO Ground at 866/386-4951. Their online ground transportation portal can be accessed at [www.gochampionship.com](http://www.gochampionship.com). The username and password is the same as that used for the Short's Travel portal.

4. **Per Diem.** Per diem will be paid for the allowable travel party. The per diem rate and allowable days can be found in the NCAA travel policies.
5. **Expense Reimbursement.** Team expense reports should be filed online through the Travel Expense System (TES). The login information for the system is the same as that used for the Short's travel portal. The system can be accessed at: <https://web1.ncaa.org/TES/exec/login?js=true>

All institutions, including hosts, must complete the online reimbursement process in order to receive the appropriate reimbursement.

6. **Travel Exceptions.** Be advised that if extraordinary circumstances warrant an exception to the travel policies, you must contact the NCAA travel department for approval BEFORE making any travel arrangements. The travel group can be reached at 317.917-6757, or by email at [travel@ncaa.org](mailto:travel@ncaa.org).

## SECTION 19 • TICKETS

### Section 19-1 Complimentary Tickets/Pass List(s)

No complimentary tickets are permitted for NCAA championship competition. Each participating team is guaranteed the right to purchase tickets.

### Section 19-2 Player/Guest Tickets

**Player Pass Gate.** If institution's wish to purchase tickets for its players, a player complimentary entrance must be available for those individuals to be admitted to the competition.

### Section 19-3 Prices

All Session Reserved \$27.00

Individual Session GA \$8.00

All Session Reserved GA \$21.00

Individual Session Reserved \$10.00

**Reserved Seating typically sells out, so we have reserved 50 seats for use by the two teams playing in each game. Wristbands will be given to fifty individuals identified by each team at either the player guest table (for guests paid for by the institution) or at the ticket counter for guests who are purchasing their tickets. A limited number of general admission tickets will be available for additional guests not included on the team list. Advance purchase of these tickets is recommended. Contact the McKale Ticket Office, at (520) 621-2287 for further information.**

### Section 19-4 Team Allocations

Each participating team is guaranteed a minimum of fifty tickets. The host must contact each institution with instructions for purchasing and returning these tickets. The host institution should have in place the ability to direct bill the visiting institutions for tickets purchased on consignment. If reserved seating is used, comparable seats must be made available to all participating institutions. The host institution must be notified of tickets that will not be used by the visiting team or additional ticket needs (by 5 p.m. local time Tuesday before competition).

### Section 19-5 Ticket Office Contact Numbers

Darren Graessle- (520) 621-1677

Diane Quesada- (520) 621-2981

## Section 19-6 Will Call

Will Call is located at the main entrance of Hillenbrand Stadium at Warren and 2<sup>nd</sup> Street.

## SECTION 20 • UNIFORMS

### Section 20-1 Uniform Color

Each competing team selected for the NCAA championship must bring two sets of uniforms of different colors. The home team shall wear white uniforms if it has white uniforms. The two teams must wear contrasting colors. As a reminder, when teams play back-to-back games, they must be prepared to change uniforms, if necessary. By mutual agreement of the participating teams, teams playing back-to-back games may agree to stay in the same uniform color. Determination of uniform colors must be approved by the NCAA representative. Noncompliance with this policy may result in failure to follow procedures as outlined in the NCAA Division I Manual. Each team is limited to eligible players in uniform, coaches, trainers and managers on the field, in practice areas, on the bench and in the dugout, all of whom shall be in appropriate team colors.

### Section 20-2 Logo Policy

*Reference: Bylaw 12.5.4 in the NCAA Divisions I Manual.]*

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations on the court, pre- or postgame press conferences), provided the following criteria are met.

- (a) Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and
- (b) The student-athletes institution's official uniform (including numbered racing bibs and warm-ups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2 1/4 square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athletes institution's official uniform and all other items of apparel shall not bear a design element similar to the manufacturer's trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

## SECTION 21 • HOST CITY INFORMATION

### Section 21-1 Worship Services

#### Anglican

St. Bede's Anglican Church  
1135 W. Ina Road  
(520) 544-0278

St. Jude's Anglican Church  
8245 E. Seneca  
(520) 296-5570

**Apostolic**

Apostolic Bethel Temple  
302 W. Elvira  
(520) 294-2124

Apostolic Christian Church of America  
954 S. Magnolia Avenue  
(520) 748-0861

**Assemblies of God**

First Assembly of God  
1749 E. Broadway Blvd.  
(520) 624-0981

Glad Tidings Assembly of God  
600 N. Kolb Road  
(520) 885-2687

**Baptist**

Chapel in the Hills  
5455 S. Westover Avenue  
(520) 883-3281

El Camino Baptist Church  
7777 E. Speedway Blvd.  
(520) 886-7770

**Catholic**

St. Peter and Paul Church  
1436 N. Campbell Avenue  
(520) 327-6015

St. Margaret Mary's Church  
801 N. Grande Avenue  
(520) 622-0168

**Chrisitan**

Calvary Chapel  
West Campus: 8711 E Speedway  
East Campus: 5170 S Julian Drive  
(520) 573-9933

**Christ Community**

7801 E Kenyon Drive  
(520) 296-8501

**Church of Jesus Christ of Latter-Day Saints**

Arizona Tucson Mission  
1840 E. River Road  
(520) 577-7076

**Episcopal**

St. Michael & All Angels Church  
602 N. Wilmot Road  
(520) 886-7292

St. Philip's in the Hills  
4440 N. Campbell Avenue  
(520) 299-6421

**Lutheran**

Lutheran Campus Ministry  
715 N. Park Avenue  
(520) 623-7575

Our Savior's Lutheran Church  
1949 E. Helen  
(520) 327-6521

**Methodist**

Catalina United Methodist Church  
2700 E. Speedway  
(520) 327-4296

**Muslim - Mosques**

Islam Ahmadiyya Movement Inc.  
250 W. Speedway  
(520) 624-4100

Islamic Center at Tucson Inc.  
901 E. 1st  
(520) 624-3233

**Presbyterian**

Immanuel Presbyterian Church  
9252 E. 22nd Street  
(520) 296-2253

Tortolita Presbyterian Church USA  
10710 N. Thornydale Rd.  
(520) 572-1210

**Seventh-Day Adventist**

Church of the Everlasting Gospel  
712 S. Wilmot  
(520) 825-9260

Desert Valley Adventist Church  
1200 N. Santa Rosa Ave  
(520) 327-5719

**Synagogues**

Congregation Chofetz Chayim – Orthodox  
5150 E. 5th Street  
(520) 747-7780

Temple Emanu-El  
225 N. Country Club  
(520) 327-4501

## Section 21-2 Dining Options

**Social House**  
446 N Campbell  
(520) 747-5223

**Claim Jumper**  
3761 E Broadway  
(520) 795-2900

**TGI Friday's**  
4901 E Broadway  
(520) 745-3743

**Chipotle**  
5870 E. Broadway #3002  
520-908-7740

**Eegee's**  
2510 E. Speedway Blvd.  
520-881-3280

**Old Chicago**  
2960 N Campbell Avenue  
(520) 327-6200

**Olive Garden**  
5410 E Broadway  
(520) 790-5787

**Rosati's Pizza**  
1838 E 6<sup>th</sup>  
(520) 622-2200

**Native New Yorker**  
3100 E. Speedway Blvd  
520-325-3489

**Pei Wei**  
5285 E. Broadway Blvd. #151  
520-514-7004

**Chick Fil A at El Con**  
3606 E Broadway  
(520) 321-4232

**Chili's**  
5150 E Broadway  
(520) 747-3330

**Subway**  
3827 E Broadway  
(520) 323-7010

**Panera Bread**  
4821 E. Grant Rd..  
520-327-2009

**Guadalajara Grill**  
1220 E. Prince Rd  
520-323-1022

## Section 21-3 Local Attractions

**Arizona Historical Society Museum -Tucson**  
949 E. 2nd Street  
(520) 628-5774

**Arizona Historical Society Downtown  
Museum at Wells Fargo**  
140 N. Stone Avenue  
(520) 770-1473

**Fort Lowell Museum**  
2900 N. Craycroft Road  
(520) 885-3832

**Sosa-Carrillo-Frémont House**  
151 S. Granada Avenue  
(520) 622-0956

**Arizona-Sonora Desert Museum**  
2021 N. Kinney Road  
(520) 883-1380 ext 135

**Arizona State Museum**  
1013 E. University Boulevard, Northeast of the  
Main Gate at Park Avenue and University Blvd.  
on the UA Campus  
(520) 621-6302

**Columbia University Biosphere 2 Center**  
20 Miles North of Tucson at  
32540 S. Biosphere 2 Road  
(520) 896-6200 or (520) 825-1289

**Center for Creative Photography**  
Off 2nd Street, University of Arizona Fine Arts  
Complex  
(520) 621-7968

**Casa Grande Ruins National Monument**  
1100 Ruins Drive, Coolidge, Arizona  
(520) 723-3172

**Colossal Cave Mountain Park**  
Old Spanish Trail (I-10), 22 Miles East of  
Tucson  
(520) 647-7275

**De Grazia Gallery in the Sun**  
6300 N. Swan Road  
(520) 299-9191 or (800) 545-2185

**Flandrau Science Center and Planetarium**  
Cherry Avenue and University Blvd.  
(520) 621-STAR (7827)

**International Wildlife Museum**

4800 W. Gates Pass Road  
(520) 617-1439

**Kitt Peak National Observatory**

Tohono O'odham Reservation, 56 Miles  
Southwest of Tucson via Highway 86  
Visitor Center: (520) 318-8726

**Mount Lemmon**

Northeast of Tucson, on Catalina Highway  
(520) 749-8700

**Old Tucson Studios**

201 S. Kinney Road  
(520) 883-0100 Ext 0

**Pima Air and Space Museum**

6000 E. Valencia Road  
(520) 574-0462

**Reid Park Zoo**

1100 Randolph Way  
Zoo Entrance; 22<sup>nd</sup> Street and Lake Shore  
(520) 791-4022

**Sabino Canyon**

Sabino Canyon Road North of Sunrise  
(520) 749-2861 or (520) 749-BEAR (2327)

**Saguaro National Park**

East: 3693 S. Old Spanish Trail  
(520) 733-5153

West: 2700 N. Kinney Road  
(520) 733-5158

**San Xavier del Bac Mission**

1950 W. San Xavier Road  
(520) 294-2624  
(520) 398-2341

**Titan Missile Museum**

1580 W. Duval Mine Road, Sahuarita, Arizona  
(520) 625-7736

**Tohono Chul Park**

7366 N. Paseo del Norte  
(520) 575-8468

**Tombstone**

73 Miles Southeast of Tucson  
(520) 457-9317 or (888) 457-3929

**Tubac**

45 Miles South of Tucson  
Chamber of Commerce: (520) 398-2704

**Tucson Botanical Gardens**

2150 N. Alvernon Way  
(520) 326-9686

**Tucson Children's Museum**

200 S. 6th Avenue  
(520) 792-9985

**Tucson Museum of Art and Historic Block**

140 N. Main Avenue  
(520) 624-2333

**Tumacacori National Historic Park**

48 Miles South of Tucson, Off I-19, Exit 29

**The University of Arizona Mineral Museum**

Cherry Avenue and University Blvd.  
(520) 621-4227

**The University of Arizona Museum of Art**

University of Arizona Campus,  
Speedway Boulevard and Park Avenue  
(520) 621-7567



## APPENDIX A • TRAVEL PARTY ROSTER

2014 NCAA Division I Softball Championship  
OFFICIAL TRAVEL PARTY (28)  
Additional Credentials (5)

Please e-mail or fax this completed form to Suzy Mason by 5 p.m. Eastern time, Monday, May 12. In addition, please hand-carry a copy of the form to the mandatory administrative meeting. Individuals listed on this form must be an institutional representative and will be at the championship in an official capacity.

Institution: \_\_\_\_\_

### STUDENT-ATHLETE PARTICIPANTS

- |           |           |
|-----------|-----------|
| 1. _____  | 11. _____ |
| 2. _____  | 12. _____ |
| 3. _____  | 13. _____ |
| 4. _____  | 14. _____ |
| 5. _____  | 15. _____ |
| 6. _____  | 16. _____ |
| 7. _____  | 17. _____ |
| 8. _____  | 18. _____ |
| 9. _____  | 19. _____ |
| 10. _____ | 20. _____ |

### COACHES

- |                        |                   |
|------------------------|-------------------|
| 21. Head Coach: _____  | Cell Phone: _____ |
| 22. Asst. Coach: _____ | Cell Phone: _____ |
| 23. Asst. Coach: _____ | Cell Phone: _____ |
| 24. Asst. Coach: _____ | Cell Phone: _____ |

### OTHER STAFF (Administrator, manager, SID)

- |           |                      |
|-----------|----------------------|
| 25. _____ | Title: Administrator |
| 26. _____ | Title: Trainer       |
| 27. _____ | Title: SID           |
| 28. _____ | Title: _____         |

### ADDITIONAL CREDENTIAL (must have an official championship responsibility)

- |           |              |
|-----------|--------------|
| 29. _____ | Title: _____ |
| 30. _____ | Title: _____ |
| 31. _____ | Title: _____ |
| 32. _____ | Title: _____ |
| 33. _____ | Title: _____ |

## APPENDIX B • TIMING SHEET

### TIMING SHEET With National Anthem

vs.

Friday, May 16, 2014, [2:30 p.m.]

Game #1

<b>Event</b>	<b>Pre-game time</b>	<b>Time</b>
Gates open.	60:00	1:30 p.m.
Grounds crew field prep.	24:00	2:06 p.m.
Line drills.	17:00	2:13 p.m.
Umpires/coaches at home plate	12:00	2:18 p.m.
National Anthem	10:00	2:20 p.m.
Team introductions (non-starters followed by starters).	6:00	2:24 p.m.
1. Visiting team (lines up on the baseline in front of the dugout, facing dugout; first player lines up nearest home plate, with last person named lining up nearest first base.		
2. Home team (lines up on the baseline in front of dugout, facing dugout; first player lines up nearest home plate, last person named lining up nearest third base).		
3. Introduction of umpires (stand behind home plate).		
Teams take field	2:00	2:28 p.m.
Game begins.	0:00	2:30 p.m.

**TIMING SHEET**  
**Without National Anthem**

vs. \_\_\_\_\_

Friday, May 16, 2014 [7:30 p.m.]

Game #2

<b>Event</b>	<b>Pre-game time</b>	<b>Time</b>
Grounds crew field prep.	24:00	7:06 p.m.
Line drills.	13:00	7:17 p.m.
Umpires/coaches at home plate	8:00	7:22 p.m.
Team introductions (non-starters followed by starters).	6:00	2:24 p.m.
1. Visiting team (lines up on the baseline in front of the dugout, facing dugout; first player lines up nearest home plate, with last person named lining up nearest first base.		
2. Home team (lines up on the baseline in front of dugout, facing dugout; first player lines up nearest home plate, last person named lining up nearest third base).		
3. Introduction of umpires (stand behind home plate).		
Teams take field	2:00	7:28 p.m.
Game begins.	0:00	7:30 p.m.