



UA SCIENCE

**LUNAR & PLANETARY
LABORATORY**

How do I get keys?

For keys to PTYS/LPL offices, supervisors should send an email to

PG4gdWVycz0iem52eWdiOnhybGZAeWN5Lm5ldm1iYW4ucnFolj54cmxmQHljeS5uZXZtYmFuLnJxaDwvbj4=;

message should provide employee name, NetID and list of rooms for which keys are needed. Employee can

then contact **Sarah Lane-Gaxiola** in the LPL Business Office, Kuiper 339. She will make a copy of your

CatCard and request the key(s)/access required.