

**License Exception TMP
(Temporary Exports)**

This checklist summarizes the requirements for an export license exception for temporary export of items or software. Before shipping or hand-carrying any items or software abroad, you will need to file a certification to document this license exception.

These forms need to be filed with UA's Export Control Officer prior to shipping or hand-carrying the item(s) or software overseas. If you have any questions about this, please contact Nora Moriarty, Export Control Officer, at 626-2437 or njm1@email.arizona.edu.

		Yes	No	N/A
1.	Is the item or software to be shipped or hand-carried abroad?			
2.	If the item or software is currently overseas, is it being retransferred to another country or to a new overseas custodian?			
3.	Is the item or software to return to the US within 12 months or either consumed or destroyed abroad?			
4.	Is the item or software for temporary shipment, retransfer or hand-carry to any country OTHER THAN: Cuba, Iran, North Korea, Syria, or Sudan?			
5.	Will the item or software to be shipped, retransferred or hand-carried be used ONLY either a) as a "tool of the trade" to conduct UA business, or b) for exhibition or demonstration, or c) for inspection, testing, calibration or repair?			
6.	If for inspection, testing, calibration or repair, will the item or software be shipped, retransferred or hand-carried to any country OTHER THAN: Albania, Armenia, Azerbaijan, Belarus, Cambodia, China, Georgia, Iraq, Kazakhstan, Kyrgyzstan, Laos, Libya, Macau, Moldova, Mongolia, Russia, Tajikistan, Turkmenistan, Ukraine, Uzbekistan or Vietnam?			
7.	Will the item or software remain under the "effective control" of UA personnel while the property is abroad? Note: "Effective Control" is defined as retaining physical possession of an item or maintaining it in a secure environment such as a hotel safe or a locked or guarded facility.			
8.	Is the encryption code incorporated in the item or on the software media limited to that available through retail purchase (phone order, mail, internet, or over-the-counter transactions)?			

If the answers to ALL of these questions are "Yes" or "N/A" and your equipment, components or software are not designed for use in/with/by satellites or spacecraft or otherwise regulated as a defense article, then your shipment, retransfer or hand-carry is eligible for shipment under License Exception TMP. Fill out the attached TMP Certification and email it to Nora Moriarty, Export Control Officer, at njm1@email.arizona.edu.

If you answered "No" to any of the above or if you have any questions, please call the Export Control Officer at 626-2437.

**Certification for University of Arizona-Owned Laptops, PDAs and Digital Storage Devices
Export License Exemption TMP (Temporary Exports/Reexports)**

To: Nora Moriarty, Export Control Officer

Subject: Export License Exception TMP (Temporary Exports/Reexports)*

Unlike the export of information resulting from fundamental research, the export of tangible items, commercial software and encryption code is subject to export control regulations. The Export Administration Regulations (EAR) however, make an exception to license requirements for the temporary export or re-export of certain tangible items or software for professional use as long as specific criteria to which you are certifying are met.

NOTE: This TMP Certificate does NOT apply to laptops, PDAs, cell phones or digital storage devices incorporating information or software code designed for use in/with satellites, spacecraft or other defense articles that is not already in the public domain. If this situation applies to you, contact njm1@email.arizona.edu for an export license determination.

Detailed description of item to which this certification applies:

[Insert Brand/Model and UA Barcode Tag Number/Serial Number (if any) of Item(s)]

[List of Software Installed]

=====

By my signature below, I certify that:

1. I will take the items, technology or software abroad ONLY as a “tool of the trade” to conduct UA business;
2. I will return the items, technology or software to the U.S. on *[insert date]* which is no later than 12 months from the date of leaving the U.S. unless they are certified by me to have been consumed or destroyed abroad during this 12 month period;
3. I will keep the items, technology or software under my “effective control” while abroad (defined as retaining physical possession of an item or maintaining it in a secure environment – locked safe or secure facility);
4. I will not take the items to Cuba, Iran, North Korea, Syria, or Sudan unless I have received approval from UA’s Export Control Officer in writing;
5. I will not take any item or software incorporating UA-developed, non-commercial strong encryption source code outside the borders of the United States unless I have received approval from UA’s Export Control Officer in writing.

Signed: _____

Print name: _____

Date: _____

***Keep a signed copy with you when traveling abroad.**